

JOHNSON CREEK SCHOOL DISTRICT
SITES AND FACILITIES COMMITTEE MEETING
Wednesday, September 12, 2012
District Office
5:30 p.m.

Chair Duane Draeger called the meeting to order.

Members Present: Rick Kaltenberg, Duane Draeger, Andy Swanson, Superintendent Michael Garvey, and Director of Building & Grounds Dan Fischer.

Also Present: CJ O'Neil

Dr. Garvey verified that the meeting was properly posted.

Motion by Kaltenberg/Swanson to adopt the agenda as posted. Motion carried.

The Committee met with Representatives of TSP to review TSP's response to an RFP the Committee sent for Architectural Services.

TSP Reps: Marty Sell, Troy Miller and Jon Neubauer.

The Committee met with representatives from d.Thomas Kincaid & Associates to review their proposal.

d.Thomas Kincaid representatives: Tom Kincaid, Rick Crandel (consulting engineer) and Jim Kiner

The Committee discussed the interview results and proposal options.

Motion by Swanson/Kaltenberg to recommend to the Board to enter into an architectural agreement with TSP as proposed. The District would pay a \$5000 retainer and the contract will run through 2 referendum cycles if necessary. Motion carried.

Mr. Fischer and Dr. Garvey reported on the projects completed this summer and those in progress.

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|---------------------|---|---|
| Kindergarten roof | - | Complete |
| District office | - | Minor staining of trim |
| | - | Furniture to be installed next Tuesday |
| Chemistry Room | - | All done |
| | - | Roof units removed & roof patched |
| Classroom furniture | - | old style desks and chairs are being replaced mid year in 2
Elementary classes |
| Art Room | - | Metal welding area being set up |
| | - | Rest of cabinets arriving in October |

Motion by Kaltenberg/Swanson to adjourn. Motion carried.

Respectfully Submitted,

Michael P. Garvey, Ph.D.
Superintendent